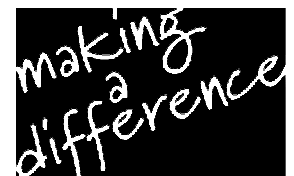


minute book 4

# Council

Monday 3rd September  
2012  
7.00 pm

Council Chamber  
Town Hall  
Redditch



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## Council

Monday, 23 July 2012

### MINUTES

#### Present:

Councillor Alan Mason (Mayor), Councillor Wanda King (Deputy Mayor) and Councillors Joe Baker, Roger Bennett, Rebecca Blake, Michael Braley, Juliet Brunner, David Bush, Greg Chance, Brandon Clayton, John Fisher, Andrew Fry, Carole Gandy, Adam Griffin, Bill Hartnett, Pattie Hill, Gay Hopkins, Phil Mould, Brenda Quinney, Mark Shurmer, Yvonne Smith, Luke Stephens, Debbie Taylor, Derek Taylor and Pat Witherspoon

#### Also Present:

Reverend Paul Lawlor, Mayor's Celebrant.

#### Officers:

K Dicks, C Felton, S Hanley, S Jones and T Kristunas

#### Committee Services Officer:

R Cole

#### 32. WELCOME

The Mayor opened the meeting and welcomed all present.

#### 33. APOLOGIES

Apologies for absence were received on behalf of Councillors Andrew Brazier, Michael Chalk, Simon Chalk and Roger Hill.

#### 34. DECLARATIONS OF INTEREST

There were no declarations of interest.

#### 35. MINUTES

**RESOLVED that**

.....  
Chair

**the minutes of the meeting of the Council held on 11th June 2012 be confirmed as a correct record and signed by the Mayor.**

**36. ANNOUNCEMENTS**

a) Mayor

The Mayor's communications and announcements were as follows:

i) Former Mayor of the Borough, Ron Passingham

The Mayor referred to the tributes paid at the last meeting of the Council to the former Mayor of the Borough, Ron Passingham who sadly had died two days before that meeting.

The Mayor then welcomed to the meeting the daughters of former Councillor Passingham who each paid their own tribute to the work and achievements of their father and thanked Members for their kind words.

ii) Mayoral Functions

The Mayor advised that since the previous meeting of the Council he had attended a number of engagements, including the opening of a new Arts and Crafts Centre at The Old Needle Works, the Homecoming/Freedom Parade for the Mercian Regiment, an inaugural event in respect of the Kerala Cultural Association and the visit of Her Majesty the Queen to Worcester.

iii) Forthcoming Engagements

The Mayor advised that forthcoming engagements included the Scarecrow Day event and the Morton Stanley Festival.

iv) Urgent Business

The Mayor advised that he had accepted late circulation of an item relating to a Private Members Bill on "Disabled Persons" Parking Badges.

b) Chief Executive

The Chief Executive had no announcements.

c) Leader

The Leader's announcements were as follows:

i) Queen's Visit to Worcester

The Leader advised the Council that he had attended an event at the Guild Hall to celebrate the visit of Her Majesty the Queen to Worcester.

ii) Armed Services

The Leader advised that he had signed the Armed Forces Concordat and had laid a wreath at the War Memorial as part of Armed Services Day.

iii) Redditch in Bloom

The Leader thanked officers for their hard work in relation to the Redditch in Bloom campaign.

iv) Children's Centres

The Leader referred to two recent Ofstead Inspections which had taken place at Woodland's Children's Centre in Woodrow and Cherry Trees Children's Centre in Batchley. In both instances the Children's Centres were graded as Outstanding and in addition had received a grading of Outstanding in all 20 areas of the inspections which was an extremely rare achievement.

The Leader also made reference to the fact that three of the four Children's Centres within the Borough were graded as Outstanding with the fourth being graded as Good. No other District in the County had an Outstanding grading.

The Leader welcomed Judith Willis, Acting Head of Community Services together with some of the members of staff from both Woodlands and Cherry Trees Children's Centres to the meeting. The Leader and Councillor Gandy both paid tribute to the work undertaken at the Centres and congratulated the staff on their achievements.

The Mayor added his congratulations and stated he intended to visit the Centres in the near future.

**37. QUESTIONS ON NOTICE**

No questions had been received.

**38. MOTIONS ON NOTICE**

A Notice of Motion had been submitted by Councillor Bill Hartnett in respect of the Worcestershire Joint Services Review. This was seconded by Councillor Carole Gandy.

In proposing this cross party motion, Councillor Hartnett in particular referred to the Accident and Emergency and Maternity services

under threat at the Alexandra Hospital. Councillor Hartnett paid tribute to the work of the "Save the Alex" Campaign which had resulted in over 37,000 people signing a petition opposing the reduction in services. Reference was made to the increasing population of the Borough and to the age profile of the population. It was reported that Bromsgrove District Council had approved a similar Notice of Motion and there was to be a debate by Stratford on Avon District Council shortly. Councillor Gandy seconded the Motion and referred to previous campaigns to protect services at the Hospital. Councillor Gandy made reference to the difficulties of accessing alternative hospitals and stressed the importance of residents writing to the Trusts and to their MPs to give their views.

The Notice of Motion was the subject of the following named vote in accordance with Procedure Rule 17.7:

Members voting FOR the motion:

Councillors Joe Baker, Roger Bennett, Rebecca Blake, Michael Braley, Juliet Brunner, David Bush, Greg Chance, Brandon Clayton, John Fisher, Andrew Fry, Carole Gandy, Adam Griffin, Bill Hartnett, Pattie Hill, Gay Hopkins, Wanda King, Alan Mason, Phil Mould, Brenda Quinney, Mark Shurmer, Yvonne Smith, Luke Stephens, Debbie Taylor, Derek Taylor and Pat Witherspoon.

Members voting AGAINST the motion:

None.

Members ABSTAINING from voting:

None.

It was consequently

**RESOLVED that**

**the Motion be agreed in the following terms:**

**"This Council fully supports the community-led "Save the Alex" Campaign which is totally opposed to the closure of Accident & Emergency and Maternity services at the Alexandra Hospital.**

**It has been confirmed by Professor Rod Griffiths, the Independent Chair of The Joint Services Review Stakeholder Reference Board, at a public meeting on 21st June that the reason for the potential loss of services at the Alexandra Hospital is because going forward "we have a lot less money"**

**Encouraged by Professor Rod Griffiths' statements, Council agrees to write to the Health Minister, Andrew Lansley MP,**



requesting that the shortfall of funding for Worcestershire NHS, said to be £200 Million over 4 years or approximately £1 Million per week (of which the acute hospitals share is £50 Million), is funded by Government, thus safeguarding all services in the County.

Also requesting the Minister receives a delegation of leaders from Redditch Borough Council, Bromsgrove District Council, Stratford-on Avon District Council and the "Save The Alex" campaign so that we can make our case.

Further, the Chief Executive, the Leader of the Council and the Leader of the Opposition are tasked to:-

- (1) vigorously represent the Council's position to Worcestershire Acute Hospitals Trust (WAHT), Worcestershire Health Care Trust (WHCT) and Worcestershire NHS;
- (2) pursue with all Worcestershire and Neighbouring NHS Trusts all alternative organisational strategies which will safeguard services in Redditch; and
- (3) join with any campaigns which advance and promote the Council's position."

#### **39. EXECUTIVE COMMITTEE**

Members received the minutes of the meeting of the Executive Committee held on 26th June 2012.

##### **RESOLVED that**

- 1) the minutes of the meeting of the Executive Committee held on 26th June 2012 be received and all recommendations adopted ; subject to:
  - in respect of minute 19 (Financial Reserves Statement – 2011/12)  
it being noted that the sum donated to the Forge Mill Museum would be earmarked for specific purposes at the Museum and not returned to balances; and
  - in respect of Minute 19 (Financial Reserves Statement - 2011/12)  
it being noted that further information would be made available by officers in relation to the funding of the Local Plan Inquiry.

#### **40. REGULATORY COMMITTEES**

The Council received the minutes of recent meetings of the Audit and Governance Committee and the Planning Committee.

**RESOLVED that**

- 1) **the minutes of the meeting of the Audit and Governance Committee held on 28th June 2012 be received and all recommendations adopted;**
- 2) **the minutes of the meeting of the Planning Committee held on 20th June 2012 be received and adopted.**

**41. STANDARDS COMMITTEE - LOCALISM ACT 2011**

Members received the report of the Monitoring Officer on the Code of Conduct for Members and on the arrangements for handling complaints against Members, including the appointment of two Independent Persons as required under the Localism Act 2011.

The Monitoring Officer reported that following recent interviews only one person, Ms Megan Harrison had been recommended by the selection panel to be appointed as an Independent Person under the Localism Act 2011. The Monitoring Officer suggested that in order to avoid minimise costs and in view of the low number of complaints at Redditch, that Bromsgrove District Council be approached to ascertain whether it would be possible if necessary to make use of the services of that Authority's Independent Person (when appointed) if a substitute Independent Person was required.

The Monitoring Officer also reported that as Bromsgrove District Council had been unsuccessful to date in recruiting an Independent Person, a request had been received from that Authority to use the services of Ms Harrison if it proved to be necessary in the interim.

**RESOLVED that**

- 1) **the Code of Conduct attached at Appendix 1 to the report be approved;**
- 2) **the Arrangements for Managing Standards complaints attached at Appendix 2 to the report be approved;**
- 3) **the candidate recommended by the selection panel (Ms. Megan Harrison) be appointed as an Independent Person under the Localism Act 2011 and that the proposal to make use of the services of the Independent person eventually appointed by Bromsgrove District Council, under the circumstances referred to above, be approved. In addition, the proposal that if requested by Bromsgrove District Council Ms Harrison may act as that Council's Independent Person until their recruitment process is successful be approved;**

- 4) authority be delegated to the Standards Committee and Monitoring Officer to administer the Standards procedure and processes relating to the Code of Conduct and Arrangements for managing standards complaints as adopted by the Council;
- 5) authority be delegated to the Monitoring Officer to make any additional consequential amendments to the Constitution required to implement the arrangements and processes and the decision regarding gifts and hospitality at 6) below; and
- 6) gifts and hospitality over the value of £25 be registered by Members on a publically available register recognising the duty to act with openness, honesty and integrity and in order to comply with the requirements of the Council's Anti-Bribery Policy.

**42. JOINT HEALTH AND WELL-BEING STRATEGY - CONSULTATION**

The Council considered a consultation document from the Worcestershire Health and Well-being Board on the Worcestershire Health and Well-being Strategy.

Members noted the five priorities within the Strategy but had concerns regarding transport and access to services and to the funding for the contents of the Strategy, particularly in view of proposed County Council budget cuts. Clearly there was also an overlap between this consultation and the on-going review of Acute Hospital Services discussed earlier in the meeting.

Members were also concerned about the short period of time for responding to the consultation.

**RESOLVED that**

**the Chief Executive be requested to co-ordinate a response to the Worcestershire Health and Well-being Board through the Group Leaders and the Portfolio Holder Councillor Debbie Taylor.**

**43. LOCAL GOVERNMENT PENSION SCHEME 2014 - EMPLOYER CONSULTATION ON REVISIONS TO SCHEME**

The Council considered a consultation document from the Local Government Association in relation to proposed revisions to the Local Government Pension Scheme.

**RESOLVED that**

**the Council supports the proposals relating to the Local Government Pension Scheme as contained in the Local Government Association consultation document.**

**44. URGENT BUSINESS - RECORD OF DECISIONS**

The Council considered an Urgent Business decision which had been approved in accordance with the Council's urgency procedures, namely:

Appointment to outside body – Greater Birmingham and Solihull Local Enterprise Partnership (LEP)

The decision involved the confirmation of the appointment of Councillor Roger Hollingworth as the joint representative for Bromsgrove District Council, Redditch Borough Council and Wyre Forest District Council on the Greater Birmingham and Solihull LEP.

It was also reported at the meeting that a Member was required to act as substitute for Councillor Hollingworth.

**RESOLVED that**

- 1) the decision be noted; and**
- 2) Councillor Bill Hartnett be appointed as substitute to Councillor Hollingworth on the Greater Birmingham and Solihull LEP.**

**45. URGENT BUSINESS - GENERAL**

There were no separate items of Urgent Business for consideration at this meeting, other than the consideration of the Disabled Persons' Parking Badges Bill from Simon Kirby MP referred to below.

**46. URGENT BUSINESS - DISABLED PERSONS' PARKING BADGES PRIVATE MEMBERS' BILL**

The Council considered information received from Simon Kirby MP relating to his Disabled Persons' Parking Badges Bill.

Members expressed support for the purposes of the Bill.

**RESOLVED that**

**a letter be sent to the Local MP expressing support for the Disabled Persons' Parking Badges Bill.**

# Council

Monday, 23 July 2012

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The Meeting commenced at 7.00 pm  
and closed at 8.52 pm





## Executive Committee

24th July 2012

### MINUTES

#### Present:

Councillor Bill Hartnett (Chair), and Councillors Rebecca Blake, Michael Braley, Carole Gandy, Phil Mould, Mark Shurmer, Luke Stephens and Debbie Taylor

#### Also Present:

Councillor Greg Chance

#### Officers:

K Dicks, C Flanagan, S Jones, S Morgan, S Mould, C Walker, A de Warr

#### Committee Services Officer:

D Sunman

#### 28. APOLOGIES

Apologies for absence were received on behalf of Councillor Chance.

The Chair introduced and welcomed Sheena Jones, Democratic Services Manager to her first meeting of the Committee.

#### 29. DECLARATIONS OF INTEREST

There were no declarations of interest.

#### 30. LEADER'S ANNOUNCEMENTS

The Leader advised that the following item of business, scheduled on the Forward Plan to be dealt with at this meeting, had been rescheduled to a later meeting of the Committee:

- Concessionary Rents Policy

.....  
Chair

He also advised that he had accepted the following matter as Urgent Business:

- Consolidated Revenue Outturn – Financial Year 2011/12 - Not on the Forward Plan for this meeting.

**31. MINUTES**

**RESOLVED that**

**the minutes of the meeting of the Executive Committee held on 26th June 2012 be confirmed as a correct record and signed by the Chair.**

**32. CONSOLIDATED REVENUE OUTTURN - FINANCIAL YEAR 2011/12**

The Committee received a report on the Council's overall revenue outturn for the 2011/12 financial year, which showed the actual income and expenditure for the year compared to the budget for General Fund Services and the Housing Revenue Account.

Officers reported that the net effect of the 2011/12 financial position had required an increase in the requirement from balances of £101k to fund the overspend to budget.

Members were informed that the reasons for the net overspend (additional requirement from balances) included:

- a) increase in superannuation costs payable from previous year restructures;
- b) shortfall in income of £231k that had been expected to be received in relation to prior year VAT refunds. Officers continue to monitor this refund with the aim to receive it in 2012/13; and
- c) financing costs had increased by £73K. This was due to an increase in the cost of borrowing short term funds.

Officers reported that the impact on the General Fund Revenue balances as a result of the increase in requirement for 2011/12 were as follows:



<b>General Fund Balance</b>		
	£'000	£'000
Balance as at 1 <sup>st</sup> April 2011	1,565	
Contribution from balances	(491)	
Balance as at 31 <sup>st</sup> March 2012		1,074
Proposed use of balances 2012/13	(192)	
Estimated Balances 31 <sup>st</sup> March 2013		882

Recommended level of balance of £750K.

Members noted the extra income that had been generated by targeted marketing at the Palace Theatre.

**RESOLVED that**

**the report be noted.**

**33. CAPITAL PROGRAMME OUTTURN 2011/12**

Members considered the Capital Programme Outturn 2011/12 which reported the actual expenditure and funding of the capital programme for 2011/12.

Officers reported that the figures included in the report would be subject to examination by the Audit Commission as part of the final accounts audit.

Officers reported that demand had dropped but were asked to clarify and notify Members regarding underspends outlined in Appendix 1 of the report for the following:

- C1241 Solid Wall Insulation
- C2000 Home Repairs Grant (Over 60's)
- C2001 Disabled Facilities Grant
- C2302 Energy & Efficiency Installs

In reply to a Member's query, Officers outlined the differences regarding the following schemes but confirmed that any repayments received would go back into the same funding streams.

- C1222 Disabled Adaptations
- C2001 Disabled Facilities Grant

**RESOLVED that**

**the report be noted.**

**34. POLLING STATIONS - 'MINI-REVIEW' 2012**

The Committee received a report which sought approval for amendments to Polling Station arrangements for Elections / Referenda / Polls which would take place from November 2012 onwards.

Officers confirmed that extensive consultation had been carried out which had included Ward Councillors for both Redditch Borough Council and Worcestershire County Council.

**RESOLVE that**

- 1) the following changes be made to existing Polling Stations, with immediate effect;**
  - a) in respect of Ipsley Youth House (Smallwood Polling District CEB), the new Polling Station be a portable building to be located on the Council Car Park adjacent to the present premises;**
  - b) in respect of the Methodist Church Schoolroom (Highfields Polling District HOB) that this premises is used for the Police and Crime Commissioner elections and any bi-elections held in 2012 and that from 2013 the new Polling Station be a portable building to be located on the Headless Cross central Car Park off 'the Green';and**
- 2) the Polling District changes attached to this report be made to Vaynor Polling District (HOA) and Highfields Polling District (HOB) in the Headless Cross and Oakenshaw |Ward, with effect from the next revised Register of Electors.**

**35. SUBSTANCE MISUSE AT WORK POLICY**

Members considered a report which sought approval of a Substance Misuse at Work policy that had been developed and provisionally agreed by the Corporate Management Team and Trade Union representatives.

**RESOLVED that**

**the Substance Misuse (Drugs, Alcohol and Other Substances) at Work Policy, attached at Appendix 1 of the report, be approved and adopted.**

**36. PAY AND DISPLAY CAR PARKS**

The Committee received a report regarding the Pay and Display Car Parks at the Town Hall and Trescott Road.

Officers reported that the Council currently charges for weekend parking at the Town Hall and Trescott Road via Pay and Display Machines. The enforcement of the parking charges is carried out, on behalf of the Council, by Wychavon District Council.

Members were informed that the actual income from the two sites had not, and was unlikely to; meet the income targets that were suggested initially by external consultants who had been engaged to advise on the provision and charging for car park facilities.

Officers reported that Wychavon District Council had intimated that they would be interested in purchasing two of the Pay and Display machines.

**RECOMMENDED that**

- 1) **the Pay and Display scheme in the Town Hall and Trescott Road car parks be discontinued so that weekend parking does not incur a charge and that the Traffic Order be varied accordingly; and**

**RESOLVED that**

- 2) **the Pay and Display machines be removed and then sold.**

**37. OVERVIEW AND SCRUTINY COMMITTEE**

The Committee received the minutes of the meetings of the Overview and Scrutiny Committees held on 19th and 25th June 2012.

Members noted that there were no outstanding recommendations to consider.

**RESOLVED that**

**the minutes of the meetings of the Overview and Scrutiny Committees held on 19th and 25th June 2012 be received and noted.**

**38. WORCESTERSHIRE SHARED SERVICE JOINT COMMITTEE - MINUTES**

The Committee received the minutes of the meeting of the Worcestershire Shared Services Joint Committee held on 28th June 2012.

**RESOLVED that**

**the minutes be noted.**

**39. MINUTES / REFERRALS - OVERVIEW AND SCRUTINY COMMITTEE, EXECUTIVE PANELS ETC.**

There were no minutes of referrals to consider under this item.

**40. ADVISORY PANELS - UPDATE REPORT**

The most recent report on the activity of the Council's Advisory Panels and similar bodies was received by the Committee. It was noted that a meeting of the Member Support Steering Group had taken place on 23rd July 2012.

**41. ACTION MONITORING**

The latest Action Monitoring Report for the Committee was received and noted.

**42. EXCLUSION OF THE PUBLIC**

**RESOLVED that**

**under S.100 I of the Local Government Act 1972, as amended by the Local Government (Access to Information) (Variation) Order 2006, the public be excluded from the meeting for the following matters on the grounds that they involve the likely disclosure of exempt information as defined in paragraphs 3 and 4 of Part 1 of Schedule 12 (A) of the said Act, as amended.**

**Item 16 – Co-Location of One Stop Shop and Woodrow Library**

# Executive Committee

24th July 2012

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**43. CO-LOCATION OF ONE STOP SHOP AND WOODROW LIBRARY**

The Committee received a report on the subject of the Co-location of the One Stop Shop at Woodrow Library.

[During consideration of this item Members discussed matters that necessitated the disclosure of exempt information. It was therefore agreed to exclude the press and public prior to any debate on the grounds that information would be revealed relating the financial or business affairs of a particular person (including the authority holding that information) and information relating to any consultations or negotiations, or contemplated consultations or negotiations, in connections with any labour relations matters arising between the authority and employees of the authority.]

The Meeting commenced at 7.00 pm  
and closed at 8.00 pm

.....  
Chair



By virtue of paragraph(s) 3, 4 of Part 1 of Schedule 12A  
of the Local Government Act 1972.

Document is Restricted







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# LICENSING

## Committee

11th July 2012

### MINUTES

#### Present:

Councillor Andrew Fry (Chair), Councillor Luke Stephens (Vice-Chair) and Councillors Joe Baker, Juliet Brunner, Michael Chalk, Pattie Hill, Roger Hill and Gay Hopkins

#### Officers:

C Flanagan and A Fox

#### Committee Officers:

P Ross

#### 1. APOLOGIES

Apologies for absence were received on behalf of Councillors Gandy, King and Mason.

#### 2. DECLARATIONS OF INTEREST

Councillor Baker declared that he had a disclosable pecuniary interest in agenda item 24 (Taxi Rank Redditch Town Centre – Short Stay Car parking) and stated that his business premises was located on Unicorn Hill and withdrew from the meeting during the discussion of this item.

#### 3. MINUTES

##### RESOLVED that

**the minutes of the Licensing Committee held on 9th January 2012 be confirmed as a correct record and signed by the Chair.**

#### 4. STREET TRADING - AMENDMENT

The Committee received a report that detailed an amendment to the Borough's Street Trading Policy and the application process.

The Senior Licensing Practitioner introduced the report and in doing so informed Members that the current Street Trading Application process required the applicant to provide a Basic Criminal Records Bureau (CRB) Disclosure.

.....  
Chair

# LICENSING

## Committee

11th July 2012

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Members were further informed that although a CRB was required there was no standard set or guidance given within the Street Trading Policy to identify if an offence/caution/conviction justified a review or refusal of a Street Trading Consent.

The Senior Licensing Practitioner and Principal Solicitor responded to Members' questions with regard to Street Traders operating in isolated areas and the potential risk to children. The Principal Solicitor informed the Committee that the Council was not been asked to determine if the applicant was a 'fit and proper person' to be granted a Consent and was it a reasonable requirement requesting a Basic CRB Disclosure; as during the application process relevant agencies, including the Police, were consulted with and that prior to the granting of a Street Trading Consent the Council would pay particular attention to the views of the Police and any other agency consulted with.

Further discussion followed on Street Traders in other authorities and if the requirement of a Basic CRB Disclosure for Street Traders was fair and proportionate. The Senior Licensing Practitioner informed Members that no other authority required applicants to provide a Basic CRB Disclosure.

On the matter being put to the vote and with the Chairman having the casting vote it was

### **RESOLVED that**

- 1) **applicants for a Street Trading Consent no longer be required to undertake a Basic Criminal Records Bureau (CRB) Disclosure.**

### **5. THE LICENSING ACT 2003 AS AMENDED BY THE POLICE REFORM AND SOCIAL RESPONSIBILITY ACT 2011**

The Committee received a report on an amendment to the Police Reform and Social Responsibilities Act 2011 in relation to the suspension of Premises Licenses and Club Premises Licenses due to non payment of fees.

The Senior Licensing Practitioner introduced the report and in doing so informed Members that currently non payment of fees were only recoverable as a civil debt and the licence itself remained in force and the premises could legitimately continue to trade year after year whilst owing the Licensing Authority money. The amendment to the Licensing Act 2003 enabled the Licensing Authority to suspend licences until the debt was paid, once paid the licence would be re-instated.

# LICENSING

## Committee

11th July 2012

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The Senior Licensing Practitioner responded to Members' questions with regard to information received by licence holders. Members were informed that in future licence holders would receive an annual invoice from the Council's finance department together with a statement reminding them of their duty to pay the invoice in a timely manner and the consequences of failure to do so. If the Council suspends a licence, the holder will be notified in writing specifying the date on which the suspension takes effect.

### **RESOLVED that**

- 1) **the report be noted; and**
- 2) **the Scheme of Delegation be amended to authorise the Head of Worcestershire Regulatory Services to suspend Premises and Club Premises Licenses following non payment of fees.**

### **6. TAXI RANK REDDITCH TOWN CENTRE - SHORT STAY CAR PARKING**

The Committee received a report on the Unicorn Hill Hackney Carriage rank and the proposed amendments to the Unicorn Hill Hackney Carriage rank to reduce the number of spaces by four during the day with the rank remaining in its present state during the evening.

The Senior Licensing Practitioner introduced the report and in doing so informed the Committee of the petitions received by the Council's Overview and Scrutiny Committee on 24th May 2011 and 24th January 2012 and the Executive Committee on 31st January 2012 where it was RESOLVED that:

"Officers facilitate a meeting with relevant partner agencies and stakeholders, including the petitioners, to discuss proposals for short stay car parking in the town centre".

As detailed in the report a meeting was facilitated on 1st March 2012, but a member of staff from Licensing was unavailable to attend the meeting to highlight the implications and problems in creating and amending the rank and that any proposed changes to the rank would need to be subject to a full 12 week consultation with those affected including the taxi trade. A further meeting was held on 9th May 2012 with all parties present where it was suggested a report be submitted to the Licensing Committee for Members to determine whether or not officers should conduct a 12

# LICENSING

Committee

11th July 2012

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week consultation on the proposed amendments to the Unicorn Hill Hackney Carriage Rank.

The Senior Licensing Practitioner responded to Members' questions with regard to the potential cost of the consultation and the proposed changes should the rank be amended.

**RESOLVED that**

- 1) **Officers conduct a 12 week consultation with all parties on the proposed amendments to the Unicorn Hill Hackney Carriage rank to reduce the spaces by four during the day, but in the evening the rank to remain in its present state.**

The Meeting commenced at 7.00 pm  
and closed at 7.53 pm



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# STANDARDS

## Committee

16th July 2012

### MINUTES

**Present:**

Councillor Pat Witherspoon (Chair), Councillor Michael Braley (Vice-Chair) and Councillors Phil Mould, Debbie Taylor and Derek Taylor

**Also Present:**

Fiona Hawker, Feckenham Parish Council Representative (Co-opted non-voting member)

**Officers:**

C Felton and C Flanagan

**Democratic Services Officer:**

D Parker-Jones

**1. APOLOGIES**

There were no apologies for absence.

**2. DECLARATIONS OF INTEREST**

There were no declarations of interest.

**3. MINUTES**

The minutes of the final meeting of the former Standards Committee held on 26th March 2012 were submitted.

The Democratic Services Officer advised that Deborah Andrews, Independent Member Chair of the former Standards Committee, had been forwarded a set of the draft minutes prior to ceasing in her role and had confirmed these as being a correct record.

**RESOLVED that**

**the minutes of the meeting of the Standards Committee held on 26th March 2012 be confirmed as a correct record and signed by the Chair.**

.....  
Chair

# STANDARDS

## Committee

16th July 2012

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### 4. MONITORING OFFICER'S REPORT

The Committee received a report from the Monitoring Officer (MO) outlining the current position in relation to a number of key issues linked to the new standards regime, which had come into force on 1st July 2012, and on Member training matters.

The MO advised that the final interviews for the role of Independent Persons under the new regime were due to take place on Friday 20th July, with a total of five candidates being interviewed for the two posts in question.

Fiona Hawker, Feckenham Parish Council Representative, was welcomed to the meeting. The MO advised Ms Hawker that should the Parish Council ever wish for a substitute to attend in her place then they were welcome to do so, and that any such substitute could observe meetings of the Committee as they so wished. It was also noted that a Parish Council Representative Report item would be included on future agendas should there be anything that either Ms Hawker or her substitute wish to update the Committee on. Ms Hawker noted the position and agreed to advise the Parish Council accordingly.

The MO referred to the three Code of Conduct training sessions which had taken place in June and which had been attended by some Members. She asked the members of the Committee to liaise with their group Members and to advise her if it was felt that additional future training was required on this.

#### **RESOLVED that**

**the report of the Monitoring Officer be noted.**

### 5. LOCALISM ACT 2011 - NEW STANDARDS REGIME - MANAGING COMPLAINTS

The Deputy Monitoring Officer (DMO) introduced a report which set out proposals for the appointment of sub-committees of the Standards Committee, which were required under the arrangements for managing standards complaints against elected and co-opted Members.

It was noted that there was a discrepancy in the composition of Sub-Committee 6 at Appendix 1 to the report, with Councillor Derek Taylor being listed twice under the membership thereof, and which the DMO stated should also have stated Councillor Debbie Taylor in its membership.

# STANDARDS

## Committee

16th July 2012

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### RESOLVED that

- 1) **the Standards Committee appoints (i) Assessment Sub-Committees to determine whether a complaint against a Member/co-opted Member merits formal investigation and (ii) a Hearings Sub-Committee to consider a complaint referred by the Monitoring Officer, following an investigation; and**
- 2) **subject to an amendment to the membership of Sub-Committee 6 as detailed at Appendix 1 to the report to include Councillor Debbie Taylor, the Sub-Committees of the Standards Committee as set out in Appendix 1 be established.**

### 6. PUBLICATIONS

There were no publications to consider.

### 7. WORK PROGRAMME

Members considered the future Work Programme of the Committee.

It was agreed that both the number and dates of future meetings should remain as detailed in the report, and that meetings be cancelled where there was insufficient business to be conducted. In view of the small size of the Committee it was also suggested that, where possible, should an external booking be sought on pre-arranged meeting nights and subject to the likely business under consideration and possible numbers of Members and other parties in attendance, meetings take place in Committee Room 1.

Officers advised that the meeting scheduled for 8th October 2012 would proceed and that this would consider a report on the processes and procedures involved for both Member complaint investigations the Hearings Sub-Committee.

Regarding the Member-Officer and Member-Member Protocols detailed under the 'Date to be confirmed' section of the Work Programme, the Monitoring Officer advised that these had not been reviewed for a long time and that it might therefore be useful for these to first be considered by the Constitution Review Working Party, for additional Member involvement, prior to any Standards Committee input. Members agreed with this proposal and noted that full Member 'buy-in' would be necessary in order for the Protocols to work.

# **STANDARDS**

Committee

16th July 2012

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**RESOLVED that**

**subject to the comments detailed in the preamble above, the Work Programme be approved.**

The Meeting commenced at 7.00 pm  
and closed at 7.17 pm





# Planning Committee

18th July 2012

## MINUTES

### Present:

Councillor Andrew Fry (Chair), Councillor Joe Baker (Vice-Chair) and Councillors David Bush (substituting for Councillor Brandon Clayton), Michael Chalk, Bill Hartnett, Wanda King, Brenda Quinney and Yvonne Smith

### Also Present:

Mr D Pilcher (Highways Officer for Worcestershire County Council)

### Officers:

R Bamford, A Hussain, A Rutt and S Williams

### Committee Services Officer:

J Smyth

### 10. APOLOGIES

Apologies for absence were received on behalf of Councillors Brandon Clayton and Roger Hill.

### 11. DECLARATIONS OF INTEREST

There were no declarations of interest made.

### 12. CONFIRMATION OF MINUTES

#### RESOLVED that

the minutes of the meeting of the Planning Committee held on 20th June 2012 be confirmed as a correct record and signed by the Chair.

.....  
Chair

**13. PLANNING APPLICATION 2012/099/FUL - 205 EVESHAM ROAD, HEADLESS CROSS**

Erection of a pair of semi-detached dwellings

Applicant: Mr John Howl

**RESOLVED that**

**having regard to the Development Plan and to all other material considerations, Planning Permission be GRANTED, subject to the conditions and informatives summarised in the report.**

(Owing to her late arrival subsequent to the start of the meeting and in view of the fact that the Officers report on this matter had already commenced, in accordance with the Committee's procedural rules, Councillor Yvonne Smith took no part in nor voted on this particular item.)

**14. PLANNING APPLICATION 2012/117/FUL - UNIT 45 HEMING ROAD, WASHFORD, REDDITCH**

Proposed 1095 sq.m freezer extension, including the construction of a 30 sq. m link corridor to an existing coldstore facility and various site works

Applicant: Mrs Owrid

**RESOLVED that**

**having regard to the Development Plan and to all other material considerations, Planning Permission be GRANTED, subject to the conditions and informatives summarised in the main report and the following additional conditions:**

- "11. the parking of refrigerated lorries overnight shall take place only in the service yard area of Unit 45 Heming Road, as shown on the proposed Site Plan.**
- 12. the vehicular access off Matchborough Way hereby approved shall only be used between the hours of 07.00 to 19.00. The vehicular access off Heming Road shall be used outside of these hours."**

(Having considered all of the information provided, Members were in agreement that the imposition of the two additional conditions, as detailed at 11 and 12 above, would assist in mitigating any potential noise issues from the new access road off Matchborough Way for nearby residential areas.)

**15. PLANNING APPLICATION 2012/120/OUT - LAND AT WEIGHTS LANE, REDDITCH**

Outline Application for a mixed use development of up to 200 dwellings, 5000m<sup>2</sup> of B1 Office floorspace with associated open space and access arrangements

Applicant: Gallagher Estates Ltd

**RESOLVED that**

having regard to the Development Plan and to all other material considerations, authority be delegated to the Head of Planning and Regeneration Services to GRANT Outline Planning Permission subject to:

- 1) **Planning Permission for the associated open space on land to the north of Weights Lane being granted by Bromsgrove District Council;**
- 2) **a satisfactory Planning Obligation ensuring**
  - 1) **on site open space and play equipment is provided and maintained in perpetuity;**
  - 2) **off-site playing pitch contributions;**
  - 3) **40% residential units are for the provision of social housing in perpetuity;**
  - 4) **a financial contribution is paid to the County Council towards primary education provision;**
  - 5) **sustainable drainage solutions are implemented and transferred with an ongoing maintenance contribution;**
  - 6) **contributions towards Sustainable Schemes relating to footpaths, cycle routes and the B1 development; and**
  - 7) **contributions towards enhancements of the subway and links to it;**

- 3) **the Conditions and informatives as summarised in the main report but with Conditions 17 and 18 being amended to include the following:**
- “17. details / provision of dropped kerb provision in residential areas;
18. wording to include provision of communal/visitor car parking”;
- 4) **the following additional Condition and Informatives:**
- Condition**
- “20. Prior to the submission of reserved matters application, roundabout design to be agreed and then implemented as per the agreed design”;
- Informatives**
- “8) Satisfactory outcome for a safe crossing across Birmingham Road to be secured;
- 9) Section 106 to secure control of highway adoption / education / time clauses and related matters where possible;
- 10) include gateway design feature in relevant reserved matters Application”; and
- 5) **any minor amendments as necessary in response to Bromsgrove District Council’s decision, such as further additional or amended conditions.**

(During consideration of this item a number of concerns were highlighted in relation to Section 106 matters, highway safety and parking issues and proposals for a “gateway” landmark. In view of the concerns expressed and the Committee’s wish to ensure the best possible outcomes for the Borough at Reserved Matters stage, a number of amendments to conditions and additional informatives were agreed, as detailed above.)

**16. PLANNING APPLICATION 2012/132/S73 - TEARDROP SITE,  
BORDESLEY LANE, REDDITCH**

Removal of conditions 19 to 24 of Planning Permission  
2011/258/FUL  
and replacement with two conditions specifying works to Riverside  
roundabout

Applicant: Sainsbury's Supermarkets Ltd

Miss A Arnall, the Applicant's Agent, addressed the Committee under the Council's public speaking rules.

**RESOLVED that**

**having regard to the Development Plan and to all other material considerations, Planning Permission be GRANTED, subject to the conditions and informatives as stated below:**

- 1) **Conditions 1 to 18 (inclusive) attached to Planning Permission 2011/258/FUL; and**
- 2) **additional Condition 19**

**"Off-site highways works to be done to the satisfaction of the Highways Authority prior to commence of trade to the public from the site."**

**Informatives**

- 1) **Reason for approval**
- 2) **As attached to Planning Permission 2011/258/FUL.**

**17. PLANNING APPLICATION 2012/145/EXT - ASTWOOD FARM  
HOUSE, ASTWOOD LANE, ASTWOOD BANK**

Extension of Time Application for  
2009/105/FUL and 2009/071/LBC  
Proposed demolition of derelict outbuilding  
adjacent to Listed Building and replace  
with double garage

Applicant: Mr J Lavery

**RESOLVED that**

**having regard to the Development Plan and to all other material considerations, Planning Permission to allow an extension of**

**time for a further three years to implement the consents granted under 2009/105/FUL and 2009/071/LBC, be GRANTED, subject to the conditions and informatives summarised in the report.**

**18. PLANNING APPLICATION 2012/148/COU - BUILDING F, ASTWOOD BUSINESS PARK, ASTWOOD FARM, ASTWOOD LANE, ASTWOOD BANK**

This item was DEFERRED from the Agenda by Officers and was not discussed.

**19. APPEAL OUTCOME - 3 OUTWOOD CLOSE, OAKENSHAW, REDDITCH**

The Committee received an item of information in relation to the outcome of an appeal against a refusal of consent relating to work on a protected tree, made by Officers under delegated powers, namely:

Application TPO/2011/055  
Request to fell a protected Oak Tree in front garden

Members noted that the appeal against the Council's decision to refuse consent to fell the protected tree had been considered and dismissed by the Inspector on the grounds that, as the Oak tree was healthy and in good condition and provided landscape value to the residential area, the issues raised were insufficient to justify its removal.

**RESOLVED that**

**the item of information be noted.**

**20. APPEAL OUTCOME - MASON HOUSE, 96 EVESHAM ROAD, REDDITCH**

The Committee received an item of information in relation to the outcome of an appeal against a refusal of planning permission for a change of use, made by Officers under delegated powers, namely:

Application 2011/333/COU  
Change of use of ground floor from A1 (Shops)  
to A2 (Financial and Professional Services)

Members noted that the appeal against the Council's decision to refuse Planning Permission had been allowed by the Inspector on the grounds that, as the premises had previously been used for an A2 use for a significant period of time prior to the current A1 use, he

# Planning Committee

18th July 2012

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considered that reverting to an A2 use again would not be detrimental to the district centre and its ability to provide for basic daily needs.

**RESOLVED that**

**the item of information be noted.**

The Meeting commenced at 7.00 pm  
and closed at 9.20 pm

.....  
CHAIR







# Planning Committee

15th August 2012

## MINUTES

### Present:

Councillor Andrew Fry (Chair), Councillor Joe Baker (Vice-Chair) and Councillors Brandon Clayton, Roger Hill and Pat Witherspoon (substituting for Councillor Bill Hartnett)

### Officers:

S Edden, A Hussain and A Rutt

### Committee Services Officer:

J Smyth

### 21. APOLOGIES

Apologies for absence were received on behalf of Councillors M Chalk, B Hartnett and W King.

### 22. DECLARATIONS OF INTEREST

There were no declarations of interest made.

### 23. CONFIRMATION OF MINUTES

#### RESOLVED that

**the minutes of the meeting of the Planning Committee held on 18th July 2012 be confirmed as a correct record and signed by the Chair.**

### 24. PLANNING APPLICATION 2012/122/OUT – LAND ADJACENT 1 SPRINGHILL COTTAGE, FOXLYDIATE LANE, REDDITCH

Members were advised that, in view of the fact that information pertinent to the Application was still awaited, it had been decided, in agreement with the Chair, to defer this item from the Agenda and bring an amended report, with the relevant information included, to a future meeting of the Committee.

.....  
Chair

# Planning Committee

**25. PLANNING APPLICATION 2012/161/FUL –  
THE ELMS, 42 BROMSGROVE ROAD, REDDITCH**

Proposed residential development forming  
seven apartments with ancillary car parking  
and amenity space

Applicant: Ms M Pardoe

**RESOLVED that**

**having regard to the Development Plan and to all other material considerations, Planning Permission be GRANTED, subject to the conditions and informatives summarised in the report.**

**26. PLANNING APPLICATION - 2012/169/FUL –  
THORLUX LIGHTING, MERSE ROAD, REDDITCH**

Proposed storage / warehouse  
(Class B8) extension

Applicant: Mr T Cooper

Mr T Cooper, the Applicant, addressed the Committee under the Council's public speaking rules.

**RESOLVED that**

**having regard to the Development Plan and to all other material considerations, Planning Permission be GRANTED, subject to the conditions and informatives summarised in the report.**

The Meeting commenced at 7.01 pm  
and closed at 7.17 pm

.....  
CHAIR